

Emergency Fire Plan

STAY CALM AT THE SIGN OF FIRE.

To report a fire Dial 911 and spell the last name of the doctor as it is listed on the building. _____, M.D. Office # is _____.

Fire Extinguishers are located _____.

Employee _____ is

to immediately assist all patients in leaving the building and have them wait outside.

The designated outside meeting place for employees is _____
_____.

All employees are to review the emergency exit plan which is posted and to initial the plan.

APPROVED BY: Dr. _____ **Date:** _____