Texas Medicaid: Qualifying as a paid attendant

The Texas Health and Human Services Commission (HHSC) controls who can be paid to provide personal assistance services (PAS) for STAR+PLUS members and personal care services (PCS) for STAR Kids members who receive long-term services and supports. It's important that you confirm that an attendant is allowed to be a paid provider before they're hired or scheduled.

Legally authorized representatives

Under Texas HHSC Consumer Directed Services (CDS) requirements, legally authorized representatives (LARs) may serve as the employer and manage the member's CDS services, including hiring and supervising attendants, while the attendant is the individual hired to provide authorized services.

The LAR can't also serve as an attendant. The employer and attendant must have separate roles.

Review Form 1583

Whether a person may be hired, including a family member or someone with a legal relationship to the member, is determined by **HHSC Form 1583, CDS - Employee Qualification Requirements** and the member's program rules. The member's service coordinator reviews Form 1583 with the member or LAR.

Spouses and legally responsible individuals

Federal and state rules don't allow a member's spouse to be a paid attendant.

- **STAR+PLUS:** A relative or legal guardian may be the member's PAS provider only if they aren't a legally responsible individual and meet all requirements for the service
- **STAR Kids:** If the member is younger than 18, the PCS attendant can't be the member's responsible adult, such as a parent or legal guardian. Once the member turns 18, a parent or other relative may be the paid PCS attendant if they meet all requirements for the service, unless they're already the member's LAR.

Additional resources

- **STAR+PLUS Handbook** > 6000, Specific STAR+PLUS HCBS Program Services > 6100, Home and Community Based Services > 6118, Personal Assistance Services
- **STAR+PLUS Handbook** > 8000, Service Delivery Options > 8200, Consumer Directed Services
- **STAR Kids Handbook** > 4000, STAR Kids Community Services > 4200, Personal Care Services

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Additional resources (cont.)

- **STAR Kids Handbook** > 5000, Service Delivery Options > 5200, Consumer Directed Services
- **Texas Medicaid Provider Procedures Manual** > Volume 2-Provider Handbooks > 2.12.2 Services, Benefits, and Limitations

Questions? We're here to help.

For assistance, contact **uhc_cp_prov_relations@uhc.com** or **1-888-787-4107**, 8 a.m.–4 p.m. CT, Monday–Friday. To report a change in a member's condition, call the service coordination hotline at 1-800-349-0550 (STAR+PLUS) or 1-877-352-7798 (STAR Kids).

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