

# Required: Update your demographic data

UnitedHealthcare Community Plan of Texas

As a care provider for Medicaid and Children's Health Insurance Program (CHIP) members, you're required to keep your demographic information updated with us and the Texas Medicaid & Healthcare Partnership (TMHP). Certain information in our system must match exactly to Texas' master provider file for your claims to process.

## Next steps

We'll reach out to your office to verify and correct information that doesn't match the Texas master provider file. We'll correct any outdated or incorrect demographic information in our system at that time.

Please be aware that Texas Health and Human Services (HHSC) and TMHP require that information must be an exact match in both systems. You can confirm the information listed with the state by going to [tmhp.com](http://tmhp.com) > Resources > [Online Provider Lookup](#).

## How to update information with UnitedHealthcare

The easiest way to update and attest your demographic data with us is through the My Practice Profile tool in Link. To do this, go to [UHCprovider.com](http://UHCprovider.com) > [Sign In To Link](#) > My Practice Profile. If you need additional information about this tool, go to [UHCprovider.com](http://UHCprovider.com) > Demographics and Profiles > [My Practice Profile](#).

If you don't have access to the My Practice Profile tool, you can also use the Care Provider or Group/Organization Demographic Update forms. To use one of these forms, go to [UHCprovider.com](http://UHCprovider.com) > Demographics and Profiles > [Where can I go to update or attest to my facility or practice data?](#) > Care Provider Demographic Update Form or Group/Organization Demographic Update Form.

## How to update information with TMHP

To update demographic information with TMHP, go to the Provider Information Management System (PIMS) at [tmhp.com](http://tmhp.com) > My Account.

Or, you can go to [tmhp.com](http://tmhp.com) > Resources > Provider Forms > [Provider Information Change Form](#). Changes to your information can take up to 30 business days to process.

## We're here to help

If you have questions, please contact your Provider Advocate or call Customer Service at **888-887-9003**, 8 a.m.–6 p.m. CT, Monday–Friday. Thank you.