You may check the status of an existing Prior Authorization/Notification and update* it through the Prior Authorization and Notification Link tool. **Note:** This is not used for referrals. Referrals should be checked through eligibilityLink.

### Get Started

1. **From UHCprovider.com, click Link and sign in**

2. **Select Prior Authorization and Notification**

3. The first time you access this self-service tool, you must select the Care Provider you represent from the pull-down menus then click Continue.

### Search for Existing Notification/Prior Authorization

1. **Select View Status of an Existing Submission**

2. **Select a Search Method** (Notification/Prior Authorization Number, Requesting Provider Information (shown here), Patient Information, or Last 7 Days)

3. **Enter the required information**

4. **Click Search**

### Search Results

1. **View the Search Results** at the bottom of the screen

2. **To view details, click on the desired Notification/Authorization #**
Review the Case

Review the details, including the coverage status of each procedure (Inpatient and Outpatient Facility cases will also show the facility admission status).

Update* and Attach Documents

* Information that may be updated or added includes:

- Add Clinical Attachments
- Add Clinical Notes
- Update Follow-Up Contact Information
- Update Admission and Discharge Dates (only when the patient has not yet been admitted or the discharge date is in the past)

Note: This is important for “same day admission” requests where a future date was originally entered, such as by Skilled Nursing Facilities. Please consult the help resources on Submission for more information.

Scrolling to the bottom, you may Update the Prior Authorization, including Attaching Clinical Documentation, if desired

Note: For Therapy Service cases, if the Questionnaire is not complete, you will be directed to complete it.

Additional Help Resources are available at the Link Resource Library and UHC on Air.