

## Easily Manage Access to

# UnitedHealthcare's Online Tools

The **Link Security** tool allows Password Owners and ID Administrators to add, change or deactivate users' access to Link self-service tools. Access can be limited by function, tax ID number (TIN), specialties and more. Each practice or organization has one designated Password Owner, but can have multiple ID Administrators and Standard Users.

### With Link Security, ID Administrators can:

- ✓ Approve or deactivate access for Standard Users
- ✓ Assign roles to Standard Users to select which tools the user can access
- ✓ Assign profiles to Standard Users to select which TINs, specialties and physicians/facilities the user can access
- ✓ Attest to the accuracy of care provider demographic data in My Practice Profile

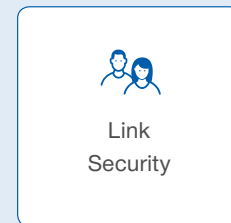
### Password Owners can do everything an ID Administrator can do plus:

- ✓ Approve, deactivate and select options for ID Administrators as well as Standard Users
- ✓ Grant multi-TIN access, which allows users to have a single Optum ID for all the TINs they need to access
- ✓ Set up Document Vault delivery notifications and shut off the mail in the Paperless Delivery Options tool
- ✓ Download a report of users and their access for routine security audits

### Learn More

Visit **UHCprovider.com/Link** for help using Link Security. If you have questions, please call the UnitedHealthcare Connectivity Help Desk at **866-842-3278, option 1**, from 7 a.m. to 9 p.m. Central Time, Monday – Friday.

**Link: Online self service for care providers**



## Accessing Link Security

Sign in to Link by going to **UHCprovider.com** and clicking on the Link button in the top right corner. Then, select the Link Security on your dashboard.



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