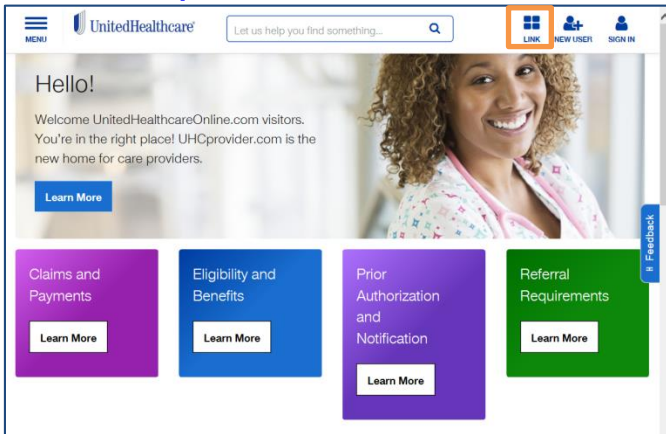


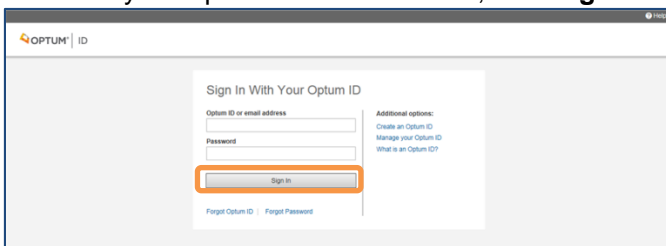
Password Owners and Administrators can control users' access to Tax IDs, Specialties, and Physician/Other Healthcare Professionals on Link and UnitedHealthcareOnline.com. Access Profiles are set up once then assigned to multiple users.

Get Started

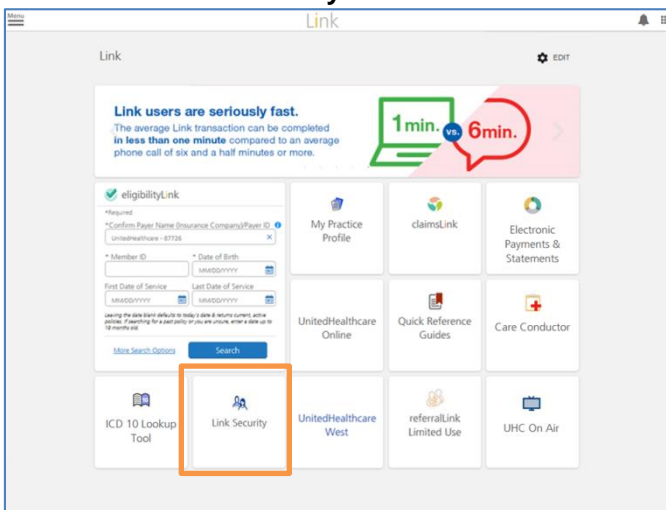
1. From UHCprovider.com, click **Link**



2. Enter your Optum ID and Password, then **Sign In**



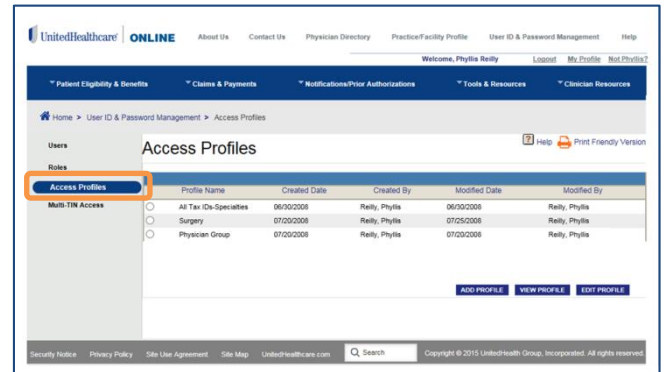
3. Click the **Link Security** tile



NOTE: This app is only available to Password Owners and ID Administrators.

Access Profiles

1. Select **Access Profiles** from the left menu bar

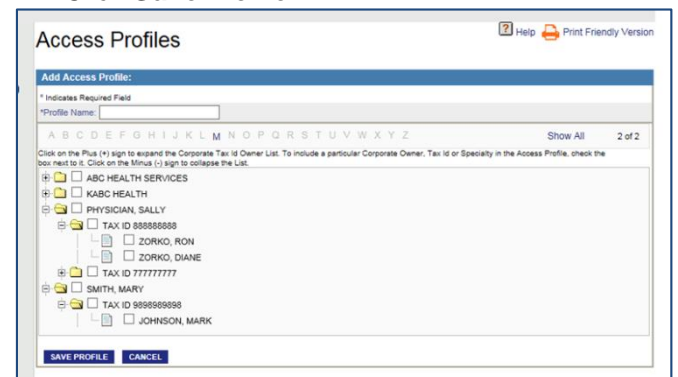


HELPFUL TIP: You may sort the list of Access Profiles by any of the column headings – Profile Name, Created Date, Created By.

NOTE: The default profile, **All Tax IDs-Specialties** is automatically assigned to new users and will give access to all Tax IDs and specialties under the Corporate Tax ID Owner.

Create New Access Profile

1. Select the **Add Profile** button from the bottom of the Access Profiles page
2. Enter a **Profile Name**, which should be descriptive of the access it is granting
3. Check the boxes for the desired providers under this new profile
4. Click **Save Profile**



Additional **Help Resources** are available at the **Link Resource Library** and **UHC on Air**