2017 My Practice Profile Enhancements and Release Notes
New, modified and enhanced features for My Practice Profile

Overview of Changes:

July 2017
- Attestation Page Updates for First-Time Attestations
- PCP Reassignment When a Care Provider Leaves a Practice
- New Fields for Adding a New Care Provider to an Existing Practice
- New Warning Messages
July 2017
The July release includes the following new and/or modified features:

**Attestation Page Updates for First-Time Users**
First-time users can now see the number of days they have left to attest and the first name of the individual who last completed the attestation entry, if applicable.

**PCP Reassignment When a Care Provider Leaves a Practice**
When a primary care provider (PCP) changes locations or leaves a practice, users can now choose to reassign the membership to a care provider within the practice or allow UnitedHealthcare to reassign the membership.
**New Fields for Adding a New Care Provider to an Existing Practice**

The following fields were added for users adding a new care provider to an existing practice: Medicare Number, Medicaid Number, Date of Birth, Social Security Number and W-9 upload.

This example shows the new fields for the Social Security Number and Date of Birth on the Demographic Info tab of the New Provider Information screen:
To add the Medicaid Number and Medicare Number and attach the W-9, users must first select “Place of Service/Billing Address (Required).”
The user can then populate information for Medicare, Medicaid and W-9 (attachment) on the Additional Info tab.
New Warning Messages

Users are now given a warning when trying to leave a page before saving or confirming updates. The warning allows the user to find and correct any potential errors or omissions before submitting or exiting the page. The fields are highlighted for easy recognition, and a warning box describes the issue and option to save or discard the changes.
Users attempting to remove a billing address that’s the only address attached to a care provider profile will receive a warning message that removal of the address will also remove the provider from the group practice tax ID number (TIN).